

**STAR (Stenograph|Technology|Agencies|Reporters)
ANNUAL BUSINESS MEETING
OCTOBER 18, 2019**

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MEETING**

The Annual Business Meeting of the STAR was held on Friday, October 18, 2019, at the Loews Minneapolis Hotel, Minneapolis, Minnesota. **OCTOBER 18, 2019**

President Susan Ingraham called the meeting to order and welcomed everyone. **CALL TO ORDER**

Vice President James Connor declared a quorum present. **QUORUM**

President Ingraham introduced the head table, including: Vice President James Connor, Secretary Donna Urlaub, Treasurer Todd Mobley, Executive Director Dave Wenhold, and Assistant Executive Director Kathy Thompson. **INTRODUCTIONS**

A motion was made, seconded, and passed to accept the minutes from the October 12, 2018, STAR Annual Business Meeting as distributed. **MINUTES OF THE PREVIOUS MEETING**

President Ingraham commented on the great turnout for this Minneapolis conference. She reminded everyone of the STAR mission statement as well as goals for growing the STAR membership and increasing STAR's value to members. **PRESIDENT'S REMARKS**

President Ingraham presented thank-you gifts to Conference Co-Chairs Jan Ballman and Merilee Johnson. She also recognized Karen Tyler for heading up the Sponsorship Committee. The generous support of STAR members through sponsorship donations helps keep the cost of registration at a reasonable amount while enabling STAR to continue providing quality programming and social events.

President Ingraham reminded everyone that for many years, Irv Starkman had shouldered most of the work in calling STAR members to request sponsorship support. Attendees gave Mr. Starkman a standing round of applause for his ongoing efforts, including his ongoing role as host of "Irv's Place" (hospitality suite) at STAR conferences.

President Ingraham commented on the accomplishments of the current year including:

- Exploration of a more formal and mutually beneficial partnership with Stenograph;
- New features and updates to the STAR membership platform;
- Continued publication of the STAR-dot-STAR Newsletter which has enjoyed a 50 percent-plus click-through rate, thanks to the efforts of Editor Christine Randall;

- Ongoing progress in providing cutting-edge seminar topics and presenters at STAR conferences; and
- Significant progress in reaching key Strategic Plan benchmarks.

**PRESIDENT'S
REMARKS (cont.)**

President Ingraham recognized exhibitors attending the conference and encouraged everyone to visit the booths to see what's new and to let exhibitors know that STAR members value their participation.

She announced that STARtech20 will be held April 30 to May 3, 2020, at the Renaissance Chicago North Shore Hotel, Northbrook, Illinois.

President Ingraham recognized the following Board members completing their terms on October 31, 2019: Vice President James Connor, Secretary Donna Urlaub, Treasurer Todd Mobley, Director Lisa Knight, and Director Marjorie Peters.

Treasurer Todd Mobley referred members to draft financial reports for the 11-month period ending September 30, 2019. Total revenue for the period was \$214,475.96 and total expenses were \$175,527.12, for an increase in total unrestricted net assets of \$38,948.84. Total assets at September 30, 2019, were \$162,101.77 compared to \$137,112.33 the previous year. (Fiscal year ends 10/31/19.)

TREASURER'S REPORT

A motion was made, seconded, and passed to accept the Treasurer's report as presented.

COMMITTEE REPORTS:

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Constitution & Bylaws - presented by Mark Renzi

Mr. Renzi reported that no proposed amendments had been submitted during the 2018-2019 fiscal year.

Convention/Sponsor Co-Chairs Report - presented by Merilee Johnson and Jan Ballman

- 77 attendees for STARCon 2019
- STARtech20 is April 30-May 3, 2020, at the Renaissance Chicago North Shore Hotel, Northbrook, Illinois
- STARCON20 is October 13-18, 2020, at the Westin San Diego, San Diego, California

Liaison/Technology Committee - presented by Peggy Antone

- New features of Case CATalyst Version 21, which is in Beta
- Vcard import to fill in fields
- Time-saving and efficiency benefits of Luminex II

- Incentives for bringing in new Liason Committee members

**COMMITTEE REPORTS
(cont.)**

Membership Committee Report - presented by Merilee Johnson and Lisa Knight

- 394 members renewed for 2018-2019, compared to 368 renewals in 2017-2018
- 117 new members joined in 2018-2019 year
- 511 members total to date compared to 437 total members for October 2018.
- Need for ramping up membership efforts

STAR-dot-STAR Newsletter Editor Report – presented by Christine Randall

- Thanks to those who submitted articles
- Need for additional articles, especially seminar review submissions

Website Committee Report – (No report.)

Nominating Committee Chair Linda Fifield presented the 2019-20 slate:

**NOMINATING
COMMITTEE REPORT**

President: James Connor
 Vice President: Donna Urlaub
 Secretary: Lisa Knight
 Treasurer: Todd Mobley
 Directors: Sandra Narup and Marjorie Peters

Continuing service on the Board will be Shellene Iverson, Merilee Johnson, Jan Schmitt, and Karen Tyler.

A motion was made, seconded, and passed to accept the slate as presented.

President Ingraham congratulated the new Board and introduced Kevin Hunt who performed the installation ceremony.

**INSTALLATION
CEREMONY**

Incoming President James Connor thanked Outgoing President Ingraham for her leadership and presented her with an appreciation gift. Mr. Connor then thanked STAR members for their confidence in electing him as their President and encouraged them to spread the news about the value of STAR membership.

**NEW PRESIDENT'S
REMARKS**

President Connor called for old or unfinished business, of which there was none.

**OLD/UNFINISHED
BUSINESS**

President Connor called for new business, of which there was none.

NEW BUSINESS

There being no further business, President Connor declared the 2019 STAR annual business meeting adjourned.

ADJOURNMENT

Respectfully submitted,



Sarah Nageotte
Executive Director